

Standard Rental Agreement for the Rose Tree Hall, Rose Tree Fire Company No. 1

DATE: ____/____/____ START TIME: ____: ____AM/PM END TIME: ____: ____AM/PM

TYPE OF EVENT _____

NAME OF: INDIVIDUAL ORGANIZATION GROUP; RESPONSIBLE FOR RENTAL:

NAME OF RESPONSIBLE PARTY: _____

WILL ADMISSION BE CHARGED? YES ____ NO ____

WILL FOOD BE SERVED? YES ____ NO ____

WILL ALCOHOLIC BEVERAGES BE SERVED? YES ____ NO ____

NUMBER OF GUESTS EXPECTED? _____ (MAX. OCCUPANCY IS 125 GUESTS)

NUMBER OF TABLES AND CHAIRS REQUIRED? _____ / _____

SECURITY DEPOSIT _____ \$150.00

RENTAL DEPOSIT _____ \$ _____

RENTAL CHARGE (LESS DEPOSIT) _____ \$ _____

EXTRA HOUR (S) AT \$ 125.00 PER HOUR _____ \$ _____

OTHER EXPENSES _____ \$ _____

TOTAL CHARGES _____ \$ _____

YOUR DEPOSIT, WHICH IS NOW DUE, WILL NOT BE RETURNED IN THE EVENT OF A SHORT NOTICE CANCELLATION, WITHIN (30) DAYS PRIOR TO THE EVENT DATE. ALL RETURNED CHECKS ARE SUBJECT TO A \$25.00 FEE AND POSSIBLE LOSS OF THE HALL RENTAL.

IN ADDITION TO THE DEPOSIT AMOUNT, IF RENTED BY AN ORGANIZATION, A VALID CERTIFICATE OF INSURANCE INDICATING IN FORCE LIABILITY INSURANCE IN THE AMOUNT OF AT LEAST \$1 MILLION IN AGGREGATE SHALL BE PROVIDED TO THE FIRE COMPANY AT LEAST TEN (10) DAYS PRIOR TO THE EVENT.

(RECEIVED DATE _____ COPY ATTACHED)

BALANCE DUE TWO (2) WEEKS BEFORE EVENT \$ _____ DATE ____/____/____

APPLICATION MADE BY _____
PLEASE PRINT NAME REPRESENTATIVE

ADDRESS _____ PHONE _____

COPY OF DRIVER'S LICENSE ATTACHED:

ACCEPTED BY _____
FIRE COMPANY REPRESENTATIVE, HALL MANAGER

ALL RENTALS ARE SUBJECT TO THE RULES AND CONDITIONS SET DOWN BY THE ROSE TREE FIRE COMPANY NO. 1 (HEREAFTER THE "FIRE COMPANY") ON THE ATTACHED PAGES.

RENTAL IS NOT GUARANTEED UNTIL THE FULL RENTAL AMOUNT IS PAID.

FIRE COMPANY RESERVES THE RIGHT TO CANCEL ANY RENTAL AGREEMENT, UP TO 72 HOURS PRIOR TO THE DATE THAT THE RESERVATION IS DUE TO BE PAID IN FULL.

1. INCORRECT INFORMATION ON THE RENTAL AGREEMENT/APPLICATION MAY RESULT IN CANCELLATION OF THE RENTAL RESERVATION AND LOSS OF DEPOSIT, WITH NO CONSEQUENTIAL DAMAGE TO THE FIRE COMPANY.
2. RESPONSIBLE PARTY FOR THE RENTAL MUST BE ON SITE DURING THE ENTIRE LENGTH OF THE RENTAL PERIOD.
3. FIRE COMPANY MEMBERS ARE NOT AVAILABLE FOR LOADING AND/OR UNLOADING OF ITEMS FOR RENTAL.
4. DO NOT BLOCK DOORS OR EXITS.
5. IN CASE OF THE FIRE ALARM ACTIVATION, PLEASE SAFELY EXIT THE BUILDING TO THE MAIN PARKING LOT, SO AS NOT TO OBSTRUCT EMERGENCY RESPONDERS WHO WILL BE ARRIVING.
6. KEEP DOORS CLOSED FOR SECURITY AND FOR THE EFFECTIVE OPERATION OF OUR HVAC SYSTEMS.
7. THERE SHALL BE NO PARKING BY THE RESPONSIBLE PARTY AND/OR GUESTS IN FRONT OF OR TO THE LEFT OF THE FIRE HALL. THESE SPACES ARE RESERVED FOR PARKING BY THE FIRE COMPANY MEMBERS WHO RESPOND TO EMERGENCIES.
8. GUESTS SHALL REMAIN IN THE BUILDING WHILE THE RENTAL FUNCTION IS IN PROGRESS.
9. RENTAL FEES: A \$25.00 CHARGE WILL BE LEVIED AGAINST ALL RETURNED CHECKS.
 - A) A \$150.00 RENTAL/SECURITY DEPOSIT SHALL BE PAID AT THE TIME OF APPLICATION. DAMAGES IN EXCESS OF \$150.00 WILL BE THE RESPONSIBILITY OF THE RESPONSIBLE PARTY.
 - B) THE ROSE TREE HALL RENTAL FEE IS \$550.00 (SEE NO. 12 BELOW FOR DETAILS). FEES MUST BE PAID NO LESS THAN TWO (2) WEEKS BEFORE THE SCHEDULED RENTAL.
 - C) ADDITIONAL CONSECUTIVE HOURS (IF APPROVED BY THE HALL MANAGER) SHALL BE AT THE RATE OF \$125.00 PER HOUR, AND SHALL NOT EXTEND PAST 11:00 PM.
 - D) THE SECURITY DEPOSIT WILL BE RETURNED WITHIN FORTY-FIVE (45) DAYS OF THE RENTAL, UNLESS ANY DEDUCTIONS ARE REQUIRED FOR FAILURE TO FOLLOW ALL CLEANUP PROCEDURES DETAILED BELOW, OR FOR DAMAGES INCURRED BY THE RENTAL TO THE PROPERTY OR CONTENTS OF THE FIRE COMPANY.
 - E) THERE WILL BE NO RETURN OF THE DEPOSIT FOR A SHORT NOTICE CANCELLATION WITHIN (30) DAYS OF THE EVENT DATE.
10. EMERGENCY CONTACTS SHALL BE AS FOLLOWS:

LOCATION: ROSE TREE FIRE COMPANY, 1275 N. PROVIDENCE ROAD, MEDIA, PA 19063

EMERGENCY - 911

HALL MANAGER – 484.868.1164

IMMEDIATELY NOTIFY HALL MANAGER / FIRE COMPANY REPRESENTATIVE OF ANY INCIDENT ON THE PROPERTY INCLUDING: FALL, INJURY, ACCIDENT, DAMAGE, OR ALTERCATION.
11. THE PREMISES SHALL BE USED FOR THE TYPE OF EVENT DESCRIBED ABOVE AND FOR NO OTHER PURPOSES.
12. HALL RENTAL SHALL INCLUDE THE USE OF THE HALL FOR A PERIOD OF FOUR (4) CONSECUTIVE HOURS FOR A STANDARD RENTAL WITHIN THE HOURS OF 12 PM (NOON) AND 11:00 PM. ONE (1) BEVERAGE SERVER (FOR ALL EVENTS), THE PARKING LOT, KITCHEN (WITH LIMITED USE), AND RESTROOMS WILL BE PROVIDED. ACCESS TO ANY OTHER PORTIONS OF THE BUILDING IS PROHIBITED, UNLESS APPROVED BY THE FIRE COMPANY.
 - A) ADDITIONAL CONSECUTIVE HOURS MAY BE REQUESTED, ONLY AT THE APPROVAL OF THE HALL MANAGER, AND AT THE ADDITIONAL HOURLY RATE OF \$125.00 PER HOUR.
13. DECORATIONS OF ANY NATURE THAT REQUIRE TAPE, NAILS, SCREWS, OR OTHER ATTACHMENT TO THE WALLS, DOORS, CEILING, WINDOWS, LIGHT FIXTURES, OR WOODWORK ON THE INTERIOR AND EXTERIOR OF THE BUILDING ARE PROHIBITED. THE USE OF CONFETTI IS PROHIBITED.
14. ALL ENTERTAINMENT MUST STOP FIFTEEN (15) MINUTES PRIOR TO THE END OF THE EVENT. THE SERVING OF FOOD AND/OR BEVERAGES WILL ALSO CEASE AT THIS TIME. ALL GUESTS, CATERERS AND ENTERTAINMENT MUST VACATE THE HALL BY THAT HOUR.
15. THE FIRE COMPANY CANNOT AND WILL NOT ASSUME ANY RESPONSIBILITY FOR ANY ARTICLES LOST, STOLEN, LEFT BEHIND IN THE HALL OR IN AND AROUND THE BUILDING.
16. CONDUCT: RESPONSIBLE PARTY AND GUESTS ARE REQUIRED TO CONDUCT THEMSELVES IN AN ORDERLY FASHION DURING THE EVENT AND WHEN LEAVING AFTER THE EVENT.

17. THE RESPONSIBLE PARTY SHALL BE ACCOUNTABLE FOR ALL PERSONS WHO ATTEND THE FUNCTION AND SHALL ENSURE THAT ALL PERSONS ACT IN AN ORDERLY, RESPONSIBLE AND SAFE MANNER. THE FIRE COMPANY THROUGH ITS BEVERAGE SERVERS AND HALL MANAGER RETAINS THE RIGHT TO TERMINATE THE EVENT OR EXPEL ANY PERSON OR PERSONS DUE TO DISTURBANCES IN THE HALL OR ON FIRE COMPANY PROPERTY, WHO ARE DEEMED TO BE UNRULY, UNSAFE, ILLEGAL OR DANGEROUS BEHAVIOR, OR WHO ARE IN VIOLATION OF ANY OTHER CLAUSE OF THE CONTRACT.
18. THE RESPONSIBLE PARTY SHALL ALSO BE ACCOUNTABLE FOR ANY DAMAGE OR DEFACEMENT TO THE LEASED PREMISES, OR FIRE COMPANY PROPERTY, CAUSED BY THEIR GUESTS OR EMPLOYEES DURING THE SUBJECT RENTAL, REGARDLESS OF CAUSE AND SHALL PROMPTLY REIMBURSE THE FIRE COMPANY IN FULL FOR SUCH DAMAGES.
19. THERE SHALL BE NO ILLEGAL ACTIVITIES, DRUGS, OR FIREARMS/WEAPONS ON THE FIRE COMPANY PROPERTY DURING THE EVENT.
20. THE USE OF THIS PROPERTY SHALL BE IN ACCORDANCE WITH THE ORDINANCES OF THE TOWNSHIP AND THE LAWS OF THE COMMONWEALTH OF PENNSYLVANIA. THE USE OR DISPENSING OF ANY ALCOHOLIC BEVERAGES SHALL BE IN ACCORDANCE WITH THE LAWS AND RULES OF THE PENNSYLVANIA LIQUOR CONTROL BOARD AND THE POLICIES SET BY THE FIRE COMPANY. THE OBSERVANCE OF THE AFORESAID RULES AND ORDINANCES IS THE SOLE RESPONSIBILITY OF THE INDIVIDUAL OR GROUP OR ORGANIZATION RENTING THE FACILITIES OF THE FIRE COMPANY.
 - A) NO BEVERAGES OR FOOD OF ANY KIND ARE PERMITTED OUTSIDE THE FACILITY
 - B) NO SMOKING IS PERMITTED INSIDE THE FACILITY
 - C) THERE ARE DESIGNATED SMOKING AREAS OUTSIDE. RESPONSIBLE PARTY SHALL ENSURE THAT ALL GUESTS PROPERLY DISPOSE OF SMOKING MATERIALS IN THE APPROPRIATE CONTAINERS.
21. RESPONSIBLE PARTY OBTAINING THE SERVICES OF A CATERER MUST PROVIDE THE FIRE COMPANY WITH A CERTIFICATE OF INSURANCE FROM THE CATERER, PROVIDING **IN FORCE LIABILITY INSURANCE IN THE AMOUNT OF AT LEAST \$1 MILLION IN AGGREGATE, DUE AT LEAST TEN (10) DAYS PRIOR TO THE EVENT.** IF NO INSURANCE CERTIFICATE IS OBTAINED, THE RESPONSIBLE PARTY AGREES TO INDEMNIFY THE FIRE COMPANY TO THAT AMOUNT IN CASE OF LOSS RESULTING FROM THE CATERER'S FAILURE TO BE INSURED. THE RESPONSIBLE PARTY/INSURER MUST AGREE TO INDEMNIFY THE FIRE COMPANY IN CASE OF ANY LOSS OVER WHICH THE COMPANY HAS NO CONTROL.
22. RESPONSIBLE PARTY MUST INFORM THE CATERER THAT: NO PROPANE CYLINDERS ARE PERMITTED INSIDE THE BUILDING; ALL FACILITIES USED BY THE CATERER MUST BE LEFT IN A CLEAN AND ORDERLY CONDITION. THE RESPONSIBLE PARTY MUST ENSURE THAT ALL RULES ARE COMPLIED WITH. REFER TO KITCHEN RULES ON PAGE 6.
23. DO NOT DRAG TABLES OR CHAIRS, PLEASE CARRY THEM. DO NOT LEAN OR PUSH CHAIRS OR TABLES AGAINST THE WALLS.
24. NO OPEN FLAMES OR PYROTECHNICS ARE PERMITTED IN THE FACILITY OR ON THE PROPERTY. THE ONLY EXCEPTION SHALL BE SMALL TEA LIGHT CANDLES WHICH MUST BE IN APPROVED NONCOMBUSTIBLE HOLDERS AND MUST BE APPROVED BY THE HALL MANAGER.
25. IN CONSIDERATION OF THE LEASING OF THE PREMISES OF THE FIRE COMPANY TO THE UNDERSIGNED, THE UNDERSIGNED HEREBY RELEASES THE FIRE COMPANY, ITS OFFICERS, MEMBERS AND EMPLOYEES (COLLECTIVELY THE "THE FIRE COMPANY PARTIES") FROM ANY AND ALL SUITS, ACTIONS, COMPENSATION, CONSEQUENTIAL AND PUNITIVE DAMAGES, FROM ANY AND ALL PROPERTY DAMAGE, PERSONAL INJURIES, ILLNESSES, DEATH RESULTING FROM ANY OCCURRENCE OR ACCIDENT THAT MAY OCCUR AS A RESULT OF OR ARISE OUT OF LEASING OR USE OF THE DESCRIBED PREMISES BY THE RESPONSIBLE PARTY.
26. THE UNDERSIGNED HEREBY AGREES TO INDEMNIFY, DEFEND AND HOLD HARMLESS THE FIRE COMPANY PARTIES FROM ANY CLAIMS BROUGHT BY ANY PERSON OR ENTITY ARISING OUT OF OR RELATED TO THIS AGREEMENT.
27. THIS RENTAL AGREEMENT SHALL BE GOVERNED BY THE LAWS OF THE STATE OF PENNSYLVANIA. THE PARTIES AGREE THAT JURISDICTION AND VENUE SHALL LIE EXCLUSIVELY IN THE APPROPRIATE TRIAL COURT OF THE COUNTY OF DELAWARE / TOWNSHIP OF UPPER PROVIDENCE IN WHICH THE PREMISES IS LOCATED, OR, IF APPROPRIATE IN THE UNITED STATES DISTRICT COURT FOR SUCH COUNTY/TOWNSHIP.

28. IN THE EVENT THAT ANY COURT OF COMPETENT JURISDICTION ENTERS A FINAL ORDER DETERMINING THAT ANY PROVISION OF THIS RENTAL AGREEMENT IS UNENFORCEABLE, ALL OTHER PROVISIONS OF THIS AGREEMENT SHALL SURVIVE AND CONTINUE IN FULL FORCE AND EFFECT.

NAME OF LESSEE (PRINT): _____
REPRESENTATIVE

NAME OF LESSEE (SIGN): _____

NAME OF LESSEE (PRINT): _____
REPRESENTATIVE

NAME OF LESSEE (SIGN): _____

ROSE TREE FIRE COMPANY NO. 1 (PRINT): _____
_____ REPRESENTATIVE

FIRE COMPANY SIGNATURE: _____ DATE: _____

REVISION MARCH, 2014

BY SIGNING THIS AGREEMENT, THE RESPONSIBLE PARTY AGREES THAT HE/SHE HAS READ AND AGREES TO ABIDE BY ALL PROVISIONS OF THIS CONTRACT AND SPECIFICALLY RULES NUMBER 1 THROUGH NUMBER 28 ABOVE, AND THE ALCOHOL CONSUMPTION RULES ON THE FOLLOWING PAGE (IF APPLICABLE).

ALCOHOL CONSUMPTION AGREEMENT

THE PURPOSE OF THIS POLICY IS TO SET FORTH THE POSITION OF THE FIRE COMPANY WITH REGARD TO ALCOHOL CONSUMPTION. OUR POSITION IS THAT IF ONE CHOOSES TO DRINK ALCOHOL AT SOCIAL EVENTS, ONE SHOULD BE GUIDED BY MATURITY, RESTRAINT AND REGARD FOR THE WELL-BEING OF OTHERS.

THE RESPONSIBLE PARTY MUST READ AND INITIAL EACH LINE ITEM LISTED BELOW CONCERNING THE CONSUMPTION OF ALCOHOL ON FIRE COMPANY PROPERTY.

_____ ALL GUESTS WHO WISH TO CONSUME ALCOHOL ON FIRE COMPANY OWNED PREMISES MUST BE AT LEAST 21 YEARS OF AGE, AND MUST BE ABLE TO PROVIDE A PROOF OF AGE CERTIFICATE. A VALID DRIVER'S LICENSE OR A VALID NON-DRIVER'S PHOTO I.D. CARD WILL BE THE ONLY POSITIVE PROOF OF AGE.

_____ THE SERVING OF ALCOHOL BY ANY ADULT GUEST TO A MINOR WILL BE CONSIDERED AS A VIOLATION OF THE RENTAL AGREEMENT AND WILL BE GROUNDS FOR IMMEDIATE TERMINATION OF THE RENTAL. ANY INDIVIDUAL UNDER THE AGE OF 21 SEEN CONSUMING ALCOHOLIC BEVERAGES WILL BE REMOVED FROM THE PREMISES AND THE PROPER AUTHORITIES NOTIFIED.

_____ NO "SHOTS" OF ANY KIND WILL BE SERVED AT THE BAR. IF GUEST REQUESTS UNDILUTED LIQUOR, IT MUST BE SERVED OVER ICE.

_____ THE USE OF KEGS OF BEER IS PROHIBITED ON THE PREMISES.

_____ ALL ALCOHOLIC BEVERAGES SERVED FROM BOTTLES OR CANS MUST BE OPENED AND SERVED FROM THE BAR. THE ONLY EXCEPTION IS A CHAMPAGNE TOAST AT A WEDDING.

_____ ALL ALCOHOLIC BEVERAGES BROUGHT IN MUST BE SERVED BY BEVERAGE SERVERS ASSIGNED OR APPROVED BY THE FIRE COMPANY. DURING THE EVENT THE BEVERAGES ARE RELEASED TO AND TO REMAIN IN THE CARE, CUSTODY AND CONTROL OF THE BEVERAGE SERVERS. AT THE CONCLUSION OF THE RENTAL, THE RESPONSIBLE PARTY MUST SAFELY AND LEGALLY REMOVE ALL UNUSED ALCOHOL FROM THE FIRE COMPANY PREMISES.

_____ NO BEVERAGES OF ANY KIND AR PERMITTED OUTSIDE OF THE FACILITY.

_____ ANY INDIVIDUAL WHO CHOOSES TO CONSUME ALCOHOL IS STRONGLY ENCOURAGED TO REFRAIN FROM DRIVING AND TO DESIGNATE A DRIVER WHO HAS NOT BEEN CONSUMING ALCOHOL AS HIS OR HER ONLY SOURCE OF TRANSPORTATION. WE WILL ASSIST THE RESPONSIBLE PARTY TO ARRANGE FOR TRANSPORTATION TO A DESTINATION WITHIN A REASONABLE DISTANCE FROM THE FIRE COMPANY FOR ANY GUEST WHO MAY REQUEST IT OR WHO, IN THE OPINION OF THE BEVERAGE SERVERS OR HALL MANAGER, MAY REQUIRE IT.

_____ ROSE TREE FIRE COMPANY SHALL HAVE THE RIGHT TO REFUSE SERVICE OF ALCOHOLIC BEVERAGES AT ANY TIME. IT IS THE POLICY OF THE FIRE COMPANY TO DISCONTINUE AN EVENT IF WE BELIEVE INDIVIDUALS ARE BECOMING INTOXICATED OR UNRULY. UPPER PROVIDENCE TOWNSHIP POLICE WILL BE CONTACTED IF NECESSARY.

THE ABOVE MENTIONED RULES AND REGULATIONS HAVE BEEN FORMULATED FOR THE SAFETY OF OUR GUESTS UTILIZING OUR FACILITY.

RESPONSIBLE PARTY _____ DATE _____

HALL MANAGER _____

RULES AND REGULATIONS CONCERNING KITCHEN USE AND CLEAN-UP FOR ALL CATERERS AND RESPONSIBLE PARTIES

1. NO PROPANE CYLINDERS ARE PERMITTED INSIDE THE BUILDING; ALL FACILITIES USED BY THE CATERER MUST BE LEFT IN A CLEAN AND ORDERLY CONDITION. THE RESPONSIBLE PARTY MUST ENSURE THAT ALL KITCHEN RULES ARE COMPLIED WITH.
2. NO OPEN FLAMES OR PYROTECHNICS ARE PERMITTED IN THE FACILITY OR ON THE PROPERTY. THE ONLY EXCEPTION SHALL BE SMALL TEA LIGHT CANDLES WHICH MUST BE IN APPROVED NONCOMBUSTIBLE HOLDERS AND **MUST BE APPROVED** BY THE HALL MANAGER.
3. CATERERS AND/OR RESPONSIBLE PARTIES ARE ASKED TO CLEAN UP THE KITCHEN AT LEAST FORTY-FIVE (45) MINUTES BEFORE THE RENTAL IS COMPLETED. YOU MUST REMOVE ALL OF YOUR FOOD, BEVERAGES, TRASH AND SUPPLIES AT THE CONCLUSION OF THE RENTAL.
4. REMOVAL OF ANY FIRE COMPANY PROPERTY IS EXPRESSLY PROHIBITED, AND WILL RESULT IN THE LOSS OF SECURITY DEPOSIT AND/OR LEGAL ACTIONS TAKEN BY THE FIRE COMPANY.
5. NO DEEP FRYING OR HOT OIL COOKING IS PERMITTED.
6. THE PURPOSE AND INTENT OF PERMISSION TO USE THE STOVE AND OVEN IS FOR THE WARMING OF FOOD, NOT COOKING ON SITE.
7. ANY USE OF STERNO IS TO BE SUPPLIED AND PROPERLY USED AND MAINTAINED BY THE CATERER.
8. ADDITIONAL EQUIPMENT SHALL NOT BE BROUGHT IN FOR COOKING.
9. RESPONSIBLE PARTY, EMPLOYEES AND ALL GUESTS SHALL VACATE THE PREMISES WITHIN (30) MINUTES AFTER THE END OF THE RENTAL.
10. ALL COUNTERTOPS MUST BE WIPED DOWN. THE REFRIGERATOR, MICROWAVE AND THE FREEZER MUST BE EMPTIED COMPLETELY, WIPED OUT INSIDE, AND WIPED DOWN BEFORE LEAVING.
11. FLOORS: IN THE EVENT OF A SPILL, CLEAN FLOORS WITH WATER ONLY. DO NOT USE SOAP, DETERGENTS OR CLEANING AGENTS. MOP UP SPILLS. DO NOT WIPE VIGOROUSLY, AS IT WILL DAMAGE THE FLOOR SEALANT.
12. ALL TRASH AND RECYCLING MUST BE PROPERLY BAGGED, TIED AND DISPOSED OF IN THE DUMPSTERS PROVIDED OUTSIDE. TRASH BAGS WILL BE PROVIDED FOR YOUR USE.
13. THE STOVE AND OVEN MUST BE COMPLETELY TURNED OFF AND MUST BE WIPED DOWN AFTER USE.
14. CATERERS AND/OR RESPONSIBLE PARTIES ARE NOT PERMITTED TO USE THE DISHWASHERS IN THE KITCHEN.
15. CATERERS AND/OR RESPONSIBLE PARTIES ARE NOT PERMITTED TO USE THE CLOAK ROOM FOR STORAGE.
16. BEFORE LEAVING THE HALL AT THE CONCLUSION OF THE RENTAL PERIOD, CATERERS AND/OR RESPONSIBLE PARTIES ARE REQUIRED TO CHECK WITH THE BEVERAGE SERVERS OR HALL MANAGER FOR AN INSPECTION OF THE KITCHEN.
17. SHOULD THE CATERERS AND/OR RESPONSIBLE PARTY FAIL TO COMPLY WITH THESE RULES, THE SECURITY DEPOSIT, IN PART OR IN TOTAL, MAY NOT BE RETURNED TO THE RESPONSIBLE PARTY AND SUCH DEPOSITS WILL BE USED TO COVER EXPENSES.

RESPONSIBLE PARTY _____ DATE _____

HALL MANAGER _____

REVISION MARCH, 2014

**ROSE TREE FIRE COMPANY NO. 1
HALL SECURITY DEPOSIT RETURN**

PLEASE PRINT CLEARLY

NAME (PRINT) _____

ADDRESS _____

PHONE NUMBER: CELL _____

HOME _____

SIGNATURE _____ DATE _____

ACCEPTED BY _____

HALL MANAGER

Please make checks payable to:

Rose Tree Fire Company No. 1
1275 N. Providence Road
Media, PA 19063

Please mail all checks to Hall Manager c/o:

Dawn Gallo
104 Christian Street
Clifton Heights, PA 19018